

PURCHASE ORDER
MARIANO MARCOS STATE UNIVERSITY
 City of Batac 2906 Ilocos Norte



| | |
|---|--|
| Supplier : NOVELTY ENTERPRISES Address : City of Batac Phone No. : 110-555-521-000 | P.O. No. : 01101101-2022-02-101 Date : February 11, 2022 Mode of Procurement: NP-Small Value |
|---|--|

Reference: PR No. 2022-01-006 (01101101) - BS Psychology/M.Alimbuyuguen
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

| | |
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| Place of Delivery : MMSU, City of Batac Date of Delivery : Within 20 calendar days upon receipt of P.O. | Delivery Term : FOB Destination Payment Term : N/30 |
|--|--|

| Stock/ Inventory No. | Unit | Description | Quantity | Unit Cost | Amount |
|-------------------------|------|--|----------|--------------|------------------|
| SD-112-237 | roll | Tape, double-sided, white, 1" | 10 | 25.00 | 250.00 |
| SD-112-062 | pc | Ballpen, black | 50 | 5.00 | 250.00 |
| SD-112-064 | pc | Ballpen, red | 25 | 5.00 | 125.00 |
| SD-112-065 | pc | Ballpen, blue | 25 | 5.00 | 125.00 |
| 21905-SP-F01 | pc | Stamp pad, felt, bed dimension: 60mmx100mm min | 3 | 45.00 | 135.00 |
| 201610-GL-J01 | jar | Glue, all purpose, gross weight: 200g min. | 3 | 45.00 | 135.00 |
| 22105-BF-C04 | box | Clip, backfold, all metal, clamping: 50mm (- 1mm), 12pcs/bx | 6 | 65.00 | 390.00 |
| 21801-CT-R01 | pc | Correction tape, film base type, UL 6m min | 5 | 18.00 | 90.00 |
| 11515-DF-B01 | pc | Data file box, made of chipboard, with closed ends | 15 | 100.00 | 1,500.00 |
| 121615-ST-S01 | pc | Stapler, standard type, 200 staples min | 1 | 150.00 | 150.00 |
| 21619-PS-M01 | pc | Pencil sharpener, manual, single cutter head | 1 | 285.00 | 285.00 |
| 121618-SS-S01 | pair | Scissors, symmetrical, blade length: 65mm min | 3 | 60.00 | 180.00 |
| PS-181-061 | btl | Ink, Epson 003, magenta, with Epson genuine seal | 4 | 295.00 | 1,180.00 |
| PS-181-062 | btl | Ink, Epson 003, cyan, with Epson genuine seal | 4 | 295.00 | 1,180.00 |
| PS-181-063 | btl | Ink, Epson 003, yellow, with Epson genuine seal | 4 | 295.00 | 1,180.00 |
| PS-181-064 | btl | Ink, Epson 003, black, with Epson genuine seal | 12 | 295.00 | 3,540.00 |
| | | | | Total | 10,695.00 |

Total Amount in Words): Ten Thousand Six Hundred Ninety-Five Pesos Only

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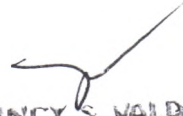
Gentlemen: PR No. 2022-01-006 (01101101) - BS Psychology/M.Alimbuyuguen
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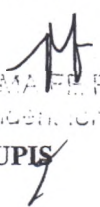
| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|------------------------|------|-------------|----------|-----------|--------|
|------------------------|------|-------------|----------|-----------|--------|

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: Very truly yours,

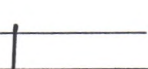

NANCY S. VALDEZ
 Signature over Printed Name of Supplier

2/18/22
 Date


 PRIMA P. R. FRANCO
 Vice President for Academic Affairs

SHIRLEY C. AGRUPIS
 President

BY AUTHORITY OF THE PRESIDENT

| | |
|--|---|
| Fund Cluster : 01101101 Funds Available : _____ <div style="text-align: center;">  IMELDA CORPUZ Chief, Accounting Office </div> | ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____ |
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